

Deerfield Planning Board
June 15, 2009
Minutes

Meeting convened: 5:35 P.M. at Deerfield Municipal Offices.

Members Present: Max Antes, Paul Allis, Lynn Rose, Elizabeth Schmitt, John Waite – Acting Chair

Members Absent: John Baronas, Roger Sadoski (arrived 6:15 P.M.)

Others Present: Peggy Sloan, Pat Smith, Steve Anderson, Sue Mignault, Joe Mignault, Matt Hinkell, Jaap Molenaar

Review of Deerfield Zoning Bylaws

Land use planners from Franklin Regional Council of Governments, Ms. Sloan and Ms. Smith, presented materials they have compiled for the bylaw review, including maps and data sheets. There was discussion of the materials and some inaccurate data contained therein and the need to obtain accurate data for the review process and for ongoing use by the Town. There was discussion of inconsistencies between current zoning and published community preferences and Planning Board recommendations for development in Deerfield. Ms. Sloan explained that the review process will identify current conditions and options.

Elections

There was discussion about governance and who was willing to serve as chair and whether to have a vice chair.

Nomination: Ms. Schmitt nominated Mr. Waite to be chair: Ms. Rose seconded.
Mr. Waite was elected chair: 4-0-2.

Nomination: Ms. Schmitt nominated Ms. Rose to be vice-chair. Mr. Waite seconded.
Ms. Rose was elected vice-chair: 4-0-2.

Appointments

There was discussion of the need to appoint a replacement for Peter LaBarbera on the Storm Water Bylaw Subcommittee.

Motion: Ms. Rose moved to appoint Mr. Allis to replace Peter LaBarbera on the Storm Water Bylaw Subcommittee. Ms. Schmitt seconded. Motion passed: 6-0-0.

There was discussion of the need to appoint a replacement for Lynn Rose on the Community Preservation Committee.

Motion: Ms. Rose moved to appoint Mr. Sadoski to the Community Preservation Committee.
Ms. Schmitt seconded. The motion passed: 6-0-0.

Authorized Signatories

There was discussion of the need to appoint members of the Board who are authorized to sign documents on behalf of the Board, particularly someone who would regularly be in the vicinity of Town Hall so they could promptly sign warrants and time sheets.

Motion: Mr. Waite moved to authorize Mr. Allis to sign documents on behalf of the Planning Board in addition to Mr. Waite. Ms. Rose seconded. Motion passed: 6-0-0.

Mignault ANR

Ms. Mignault explained her ANR plan.

Motion: Mr. Sadoski moved to endorse the Mignault ANR plan as presented: Ms. Rose seconded.
Motion passed: 6-0-0.

Molenaar ANR

Mr. Molenaar explained his ANR plan and the process that was required to take a small parcel of land out of APR.

Motion: Mr. Sadoski moved to endorse the Molenaar ANR plan as presented: Ms. Schmitt seconded.
Motion passed: 6-0-0.

Anderson-Gipps ANR

Mr. Anderson explained his ANR plan and there was discussion of the details of the plan, as well as APR and DCR designations that he has obtained for his other property.

Motion: Ms. Schmitt moved to endorse the Anderson-Gipps ANR plan as presented. Mr. Allis seconded.
Motion passed: 6-0-0.

Hinkell ANR

Mr. Hinkell explained his ANR plan and there was discussion of the presence of a road that passes through the road. Mr. Hinkell stated that he does not want to divide his property unless it would result in a buildable lot. He was advised that he would not need to refile his ANR application and pay another filing fee, if his plan were put on hold. Mr. Waite noted that Mr. Hinkell may have paid a hire fee than was required.

Motion: Ms. Schmitt moved to put Mr. Hinkell's ANR on hold. Mr. Allis seconded. Motion passed: 5-0-1.

Budget

There was discussion of the Planning Board budget and the need to provide an explanation of the Board's annual request for presentation at Town Meeting. There was discussion of the need to

Motion: Mr. Waite moved that the Planning Board request transfer of \$1775.00 of the Board's administrative budget to the Bylaw Review Account, in order to be able to meet a contractual obligation to the Franklin County Council of Governments for assistance with the review of the Deerfield Zoning Bylaws.
Ms. Rose seconded. Motion passed: 6-0-0.

Motion: Ms. Rose moved that the Planning Board request that the \$10,000 that Town Meeting appropriated for a zoning bylaw review be rolled over to FY10. Ms. Schmitt seconded. Motion passed: 6-0-0.

Review of Minutes

11.3.8 Ms. Schmitt moved to accept the minutes of 11/3/08 as amended. Ms. Rose seconded. Motion passed: 3-0-1.

3.16.9 Ms. Rose moved to accept the minutes of 3/16/09 as amended. Ms. Schmitt seconded. Motion passed: 3-0-2.

Form A

No discussion

Fees

On May 27, 2009, the Deerfield Select Board adopted Policy 2009-02 which specifies that it is the responsibility of applicants to arrange payment or provide for any notices required by law or regulation for requested permit or other application.

Procedures and Duties

Not discussed

Next Meeting: July 21, 2009 at 6:00 P.M.

Meeting adjourned at 8:43 P.M.

Respectfully submitted,
Karen Herold